

28 - 29 April 2015
Time to learn

INTENSIVE COURSE

Write a successful proposal on EU funding

Session:
28 – 29 April

About the course:

Upon completing this course, participants will be able to:

1. Identify easily the most suitable funding opportunities for their organization.
2. Apply an effective methodology and tips for joining competent consortia.
3. Apply tips, methods and well validated material from the EC experts on writing successful proposals.
4. Become familiar with all success award criteria and convince the EC evaluators to fund proposals of their organization
5. Understand the legal, contractual, financial and IPR issues and implications of European Programmes and how to deal with any conflicts emerged.
6. Address professionally the financial management of European funded projects and how to deal successfully with EC auditing.

Lecture by Nikolaos Floratos, European Commission Expert in Project Management of EU Projects and e-Accessibility services, Cyberall Access Ltd. Mr. Floratos delivers mainly the courses on Successful Planning and Management of European Funded Projects as well as Effective Dissemination and Exploitation of European funded projects. He has also been engaged as expert from the European Commission on evaluating proposals requesting EC funding as well as reviewing EU projects since 2003 and he has managed so far more than seventy EU projects since 1997. He presents the most suitable mix as an EC expert and project manager with teaching experience. He has worked in six European countries and has cooperated and trained hundreds of individuals and organizations in successful proposal writing as well as project management of European funded projects.

Daily class schedule: 09:00 – 12:30 and 13:30 – 17:30

Venue: Science14 Atrium, Rue de La Science 14b (Brussels)

Schedule

Day 1	
09:00 – 10:30	<ul style="list-style-type: none"> ✓ Welcome ✓ Remove the dust – Understand the EU funding structure and discover new EC funding opportunities
10:30 – 11:00	Break
11:00 – 12:30	<ul style="list-style-type: none"> ✓ See the forest and not the tree - Understand how popular EC Funding programmes really work and their philosophy (e.g. Erasmus+, H2020, etc)
12:30 – 13:30	Lunch
13:30 – 15:00	<ul style="list-style-type: none"> ✓ The Stress Free Proposal – Apply the I. C.R.E.A.T.E.S. system™ for submitting a successful proposal.
15:00 – 15:30	Break
15:30 – 17:30	<ul style="list-style-type: none"> ✓ The Stress Free Proposal – Apply the I. C.R.E.A.T.E.S. formula™ for submitting a successful proposal. (Cont.)

Day 2	
09:00 – 10:30	<ul style="list-style-type: none"> ✓ Repetition is the Mother of Skill - Recapitulation ✓ Master the Success C.R.I.T.E.R.I.A.™ Formula for preparing great proposals for funding
10:30 – 11:00	Break
11:00 – 12:30	<ul style="list-style-type: none"> ✓ Master the Success C.R.I.T.E.R.I.A.™ Formula for preparing great proposals for funding (cont.)
12:30 – 13:30	Lunch
13:30 – 15:00	<ul style="list-style-type: none"> ✓ Master the Success C.R.I.T.E.R.I.A.™ Formula for preparing great proposals for funding (cont.)
15:00 – 15:30	Break
15:30 – 17:30	<ul style="list-style-type: none"> ✓ Feel Safe with ENA™ rule – The just one rule for stress free Financial Management of European funded projects and on dealing successfully with EC audits ✓ Course Evaluation

The participation fee is € 900.

SPECIAL OFFER: if you register before April 3rd you will pay only € 700.

About Course promoters:

The European Academy for education and social research is an institution addressed at developing a better Europe through the knowledge sharing and a research based use of the Information and Communication Technologies. The European Academy for education and social Research achieves its education aim through the European Projects Academy. The social research, instead, is conducted through the My Europa platform that is based on the results of a research project of the European Projects Association.

The European Projects Academy is an educational programme created by the European Academy for Education and Social Research in collaboration with the European Projects Association. The courses are tailored to provide a collaborative and stimulating environment for leaning through in-class lectures, case studies and workshops led by professors, project managers, consultants and European affair advisors. Each course also includes individual work on My Europa platform (www.my-europa.eu), that is a web-based lifelong eLearning platform designed to develop European projects. The My Europa platform fosters the use of the Information and Communication Technologies in order to create a new generation of professionals able to use the European funds more efficiently, enhancing the absorption capacity of the involved stakeholders and lowering the overall costs of the entire lifecycle of European projects.

European Projects Association (EPA) is a politically independent nonprofit organization focused on research and development, innovation and internationalization of good practices in European Projects. The use of innovative information and communication technologies is a distinctive characteristic of this leading cooperation network dedicated to the European

projects stakeholders. EPA supports the goals of organizations, experts and individuals with a complete set of ICT tools on My Europa platform and services that foster development, effective implementation and efficient dissemination of EU projects. EPA is a recognized innovative actor at the European level as a point in which knowledge and experience meet to create an ideal multimedia environment for the development of European projects.

Association Informo is a non-profit organization working to encourage employment through various forms of education, organization of seminars and consultations. As a non-profit organization, Informo acts with an aim to improve the life conditions of the Croatian citizens in various areas with a special attention to the youth and the unemployed.

In addition, Informo performs consultations in regards to preparation and implementation of projects which apply for national and international funding (EU, UN, and others) and the implementation and evaluation of projects financed by EU funds, providing information services on the EU options, and other consulting services.

Cyberall Access had been active in many different areas in addition to consultancy and training services such as in web design and development, in eLearning, in translation services, in usability and accessibility engineering, in organizing events, and in training services in general. Since recently, due to their achievements in the area of professional planning and management of European funded projects, they are motivated to give focus in this area and offer their expertise and services and inspire hundreds of individuals and organizations for becoming better project managers of European funded projects.